

ADOPTED 2005 BUDGET

DEPT: DEPARTMENT OF PARKS AND PUBLIC INFRASTRUCTURE –
HIGHWAY MAINTENANCE

UNIT NO. 5100
FUND: General - 0001

OPERATING AUTHORITY & PURPOSE

The Highway Maintenance section of the Department of Parks and Public Infrastructure - Transportation Division maintains all County trunk highways, public Park roads, State trunk highways

and expressways. It is responsible for maintaining vacant freeway lands and the North Shore right-of-way.

BUDGET SUMMARY				
Account Summary	2003 Actual	2004 Budget	2005 Budget	2004/2005 Change
Personal Services (w/o EFB)	\$ 5,573,073	\$ 6,063,094	\$ 6,156,152	\$ 93,058
Employee Fringe Benefits (EFB)	2,061,812	3,298,193	3,414,579	116,386
Services	410,699	503,940	496,684	(7,256)
Commodities	595,974	856,725	890,520	33,795
Other Charges	0	173,196	0	(173,196)
Capital Outlay	165,175	193,400	189,300	(4,100)
County Service Charges	6,432,100	5,522,673	5,745,632	222,959
Abatements	(2,191,280)	(591,520)	(647,573)	(56,053)
Total Expenditures	\$ 13,047,553	\$ 16,019,701	\$ 16,245,294	\$ 225,593
State & Federal Revenue	13,570,972	15,594,628	15,654,792	60,164
Other Direct Revenue	15,722	25,450	25,450	0
Total Direct Revenue	\$ 13,586,694	\$ 15,620,078	\$ 15,680,242	\$ 60,164
Direct Property Tax Levy	\$ (539,141)	\$ 399,623	\$ 565,052	\$ 165,429

Note: The 2004 Adopted Budget created a new Department of Parks and Public Infrastructure (DPPI) by consolidating the services and administration of the previous Parks Department and the Department of Public Works. In March of 2004, a fund transfer was processed modifying the 2004 Adopted Budget that finalized the merger details by allocating funds between departments within the merger. DPPI departments were given direction to adjust 2005 expenditure, revenue, and tax levy targets based on the fund transfer modifications.

The Highway modified 2004 Budget is as follows: expenditures decreased \$172,073 to \$15,847,628; revenues decreased \$264,763 to \$15,355,315; and tax levy increased \$92,690 to \$492,313.

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ADDITIONAL COSTS NOT INCLUDED IN TAX LEVY*				
Account Summary	2003 Actual	2004 Budget	2005 Budget	2004/2005 Change
Central Service Allocation	\$ 161,403	\$ 87,810	\$ 169,711	\$ 81,901
Courthouse Space Rental	0	0	0	0
Document Services	622	1,802	434	(1,368)
Tech Support & Infrastructure	27,037	24,482	27,903	3,421
Distribution Services	6	5	5	0
Telecommunications	13,829	7,448	1,936	(5,512)
Records Center	0	0	0	0
Radio	127,375	110,804	115,964	5,160
Personal Computer Charges	20,766	14,031	14,270	239
Applications Charges	16,298	30,953	33,217	2,264
Total Charges	\$ 367,336	\$ 277,335	\$ 363,440	\$ 86,105
Direct Property Tax Levy	\$ (539,141)	\$ 399,623	\$ 565,052	\$ 165,429
Total Property Tax Levy	\$ (171,805)	\$ 676,958	\$ 928,492	\$ 251,534

* These costs are included in other departmental and non-departmental budgets. They are reflected here to show the "total" amount of tax levy support for this Department.

PERSONNEL SUMMARY				
	2003 Actual	2004 Budget	2005 Budget	2004/2005 Change
Personal Services (w/o EFB)	\$ 5,573,073	\$ 6,063,094	\$ 6,156,152	\$ 93,058
Employee Fringe Benefits (EFB)	\$ 2,061,812	\$ 3,298,193	\$ 3,414,579	\$ 116,386
Position Equivalent (Funded)*	126.1	131.9	130.0	(1.9)
% of Gross Wages Funded	89.5	85.5	87.1	1.6
Overtime (Dollars)**	\$ 275,453	\$ 337,644	\$ 337,620	\$ (24)
Overtime (Equivalent to Positions)	6.6	7.8	7.7	(0.1)

* For 2003, the Position Equivalent is the budgeted amount.

** Delineated for information. (Also included in personal services.)

PERSONNEL CHANGES				
Job Title/Classification	Action	Number of Positions/ Total FTE	Division	Cost of Positions (Excluding Fringe Benefits)
Dir Highway Eng & Oper	Abolish	1/1.0	Highway Maintenance	\$ (114,910)
Electrical Mechanic DOT	Create	1/1.0	Highway Maintenance	58,078
			TOTAL	\$ (56,832)

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ORGANIZATIONAL COST SUMMARY									
DIVISION		2003 Actual		2004 Budget		2005 Budget		2004/2005 Change	
State Highway Maintenance	Expenditure	\$	10,412,118	\$	12,323,860	\$	12,406,037	\$	82,177
	Abatement		0		0		0		0
	Revenue		10,942,721		12,792,344		12,908,554		116,210
	Tax Levy	\$	(530,603)	\$	(468,484)	\$	(502,517)	\$	(34,033)
County Highway Maintenance	Expenditure	\$	2,788,599	\$	3,818,877	\$	3,984,313	\$	165,436
	Abatement		(153,164)		(123,036)		(145,056)		(22,020)
	Revenue		2,643,973		2,827,734		2,771,688		(56,046)
	Tax Levy	\$	(8,538)	\$	868,107	\$	1,067,569	\$	199,462

MISSION

Highway Maintenance will maintain County trunk highways and public park roads in a manner that will provide citizens of the County with a safe, usable roadway system at a level of service acceptable to a majority of its citizens and at the lowest possible cost.

DEPARTMENT DESCRIPTION

The **State Highway Maintenance Unit** provides general and winter maintenance on the expressways and State trunk highways within Milwaukee County. The State reimbursement for this program is based on actual labor, including incidental labor costs, machinery allowances as specified in the current State Highway Maintenance Manual's actual cost provision, and material purchases authorized by the State Department of Transportation. State Highway Maintenance program costs are 100% offset by State reimbursement revenue.

The **County Highway Maintenance Unit** provides general and winter maintenance on the Milwaukee County Highway system and public park roads. This includes pavement repair and resurfacing, shoulder maintenance, vegetation control, safety appurtenances, road drainage, litter pickup, bridge maintenance, ice and snow control, traffic signal maintenance, highway signing and pavement marking.

BUDGET HIGHLIGHTS

- Personal Services expenditures without fringe benefits increased by \$93,058 from \$6,063,094 to \$6,156,152. Funded full time equivalent positions decreased 1.9 from 131.9 to 130.0.

STATE HIGHWAY MAINTENANCE

- The State reimburses the Highway Division for 100% of eligible costs associated with the State Trunk Highways (STH) and the freeway system. For 2005, it is estimated that \$12,260,636 of the Department's cost for Personal Services, Contractual Services and Commodities will be dedicated to the freeway system and the STH. In addition, \$502,517 is budgeted for reimbursement revenue from the State to cover 77.6 percent of the Central Services Allocation and other overhead costs which are related to these services provided for the State, but which are budgeted in other departments. Costs, although abated out, will be recouped from the State of Wisconsin.

These amounts reflect a \$171,252 increase from 2004 in the amount of crosscharges and services.

- (\$114,910) Abolish 1 Dir Highway Eng & Oper.
One position of Director of Highway Engineering and Operations is abolished. Revenues and expenditures are reduced proportionately.
- \$58,078 Create 1 Electrical Mechanic DOT

One position of Electrical Mechanic (DOT) is being created. This position will be fully funded by the Wisconsin Department of Transportation and will be responsible for electrical maintenance on Highway 41/45 and Interstate 94.

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COUNTY HIGHWAY MAINTENANCE

- General Transportation Aids for 2005 are budgeted at \$2,746,238.
 - The following County trunk highway major maintenance project will be scheduled: Overlay 13th street from the Racine County line north to Ryan Road. Highway Maintenance, in conjunction with the Transportation Division, will use the Pavement Condition Index (PCI) to determine the eligibility of additional roadways in need of resurfacing.
 - Funding of \$25,900 is provided for four arrow board trailers (\$14,400), two arrow board kits (\$6,400), and (\$5,100) for salt conveyor maintenance equipment.
 - The 2005 Budget reflects a zero wage increase for all represented, non-represented and Executive Compensation Plan (ECP) positions. In addition, ECP positions are not provided step increases or performance awards in 2005 as allowed in County Ordinance Section 17.265 (3).
- All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."

ACTIVITY AND STATISTICAL SUMMARY				
	2003 <u>Budget</u>	2003 <u>Actual</u>	2004 <u>Budget</u>	2005 <u>Budget</u>
<u>HIGHWAY MAINTENANCE PROGRAM</u>				
Lane Miles (Maintenance)				
County Trunk Highways	342.96	342.96	342.96	342.96
State Trunk Highways	438.00	438.00	439.00	439.00
Expressways	<u>674.00</u>	<u>674.00</u>	<u>688.96</u>	<u>688.96</u>
Total	1,454.96	1,454.96	1,470.92	1,470.92
Acres (Grass Mowing)				
County Trunk Highways	665.41	665.41	665.41	665.41
State Trunk Highways	781.51	781.51	781.51	781.51
Expressways	1,875.87	1,875.87	1,875.87	1,875.87
Total	3,322.79	3,322.79	3,322.79	3,322.79